

## Richard Haynes

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**From:** Joseph Butchinsky <joseph.butchinsky@admin.ox.ac.uk>  
**Sent:** 02 March 2021 14:56  
**To:** Richard Haynes  
**Cc:** CTRG Sponsorship Correspondence  
**Subject:** RECOVERY (PID14892) | NSA3 | IRAS:281712  
**Attachments:** 281712\_Non-Substantial Amendment 3\_.pdf

Dear Richard

Thank you for sending us the documents for this non substantial amendment to the RECOVERY Trial. Please find attached the PDF version of the signed and locked amendment tool.

Please submit this signed amendment tool, together with the tracked and clean copies of all amended documents via the online amendment submission portal (for further guidance please refer to the HRA training video: [how to complete online submission of amendments](#)). When you have received the submission confirmation, please email this, with the final documents you submitted, to the CTRG generic email address ([ctr@admin.ox.ac.uk](mailto:ctr@admin.ox.ac.uk) – Cc'd here).

As a Category C non-substantial amendment, not requiring study wide review, the HRA will only issue an acknowledgement. Please send a copy of this acknowledgement to the CTRG generic email address once you have received it. Feel free to provide the tool and documents to the sites in the usual way where required.

Do let me know if you have any questions, or need any further information.

Kind regards,

Joe



**Joseph Butchinsky**

**Senior Research Support Specialist**

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**Guidance (FAQs) for Clinical Research during COVID-19 can be found**

**on:** <https://researchsupport.admin.ox.ac.uk/ctrq>